# **Heckethorn ES SOT Parent Elections**

### Nominations:

Parents wishing to serve on the 23-24 Heckethorn Elementary School Organization Team (SOT) may nominate themselves by using the link and completing the following survey:

# http://bit.ly/HESSOTnominations23-24

Nominations will run from <u>September 19-22, 2023 (4:00 PM)</u>. On end of day, September 22, 2023, we will check each nomination for eligibility. Once all nominations are verified only the names of the candidates and their response to a brief question will be electronically distributed to parents for a vote. This information will also be posted on our school website at <a href="https://www.heckethornes.com/">https://www.heckethornes.com/</a>.

#### The role of the SOT is:

- 1. Assist and advise the principal in the development of the Plan of Operation and school budget.
- 2. Assist and advise the principal in carrying out the Plan of Operation and the school budget.
- 3. Assist with the selection of a new principal when there is a vacancy.

## Requirements to serve on the Heckethorn ES SOT:

- Must be a parent of a student attending Heckethorn ES during the 23-24 school year.
- 2. Serve between October 1, 2023 to September 30, 2024 (5th grade parents may have to resign in August, 2023 this is understandable and should not be a reason to not serve).
- 3. Attend and participate in meetings once a month (typically on Tuesday nights). Per guidelines, these meetings must be outside of the school day (typically scheduled at 4:00 PM).
- 4. Work to build consensus amongst all SOT members and make decisions to vote with the entire school population in mind.

### **Election:**

Parents wishing to vote in the SOT parent election may vote between <u>September 25-26, 2023, (closes at 4:00 PM)</u>. The policy will be ONLY one parent, one vote per household, regardless of how many children attend our school. Each parent will be required to submit a student ID number for their student (oldest student only if you have multiple students in school) and an email address to verify eligibility to vote as a Heckethorn ES parent.

The results will be shared with all parents via a Parent Link message on September 27, 2023, as well as being on the school website.

For more information about the responsibilities of the School Organizational Team, please visit the website <a href="https://sites.google.com/nv.ccsd.net/reorg">https://sites.google.com/nv.ccsd.net/reorg</a>

Mike Houle

Principal